

Members' Responsibilities

Members are requested to treat the resources of the library with care and adhere to any requirements specified by the librarian, Relationships Australia (NSW) or by law.

Membership is not transferable, and services obtained under the membership you have paid for should not be used for any other purposes or by any other person. Membership will be cancelled without refund if it is misused.

All items borrowed by members are their responsibility until they are checked in by library staff.

Journals may not be borrowed, yet articles may be scanned or photocopied for research or study purposes.

Books and selected audio-visual materials may be borrowed, following the borrowing procedure.

All items should be returned by the due date, or may be renewed by telephone, email or in person. We do not charge overdue fines but expect items to be returned promptly if they are recalled.

We send reminders for overdue items and if very overdue items have to be recalled, an administrative fee of \$15 may be charged.

Lost books will be charged at the replacement cost plus a \$25 administrative fee.

Organisations are responsible for all loans and any charges incurred by the members they authorise.

Location

Relationships Australia (NSW) Library
Unit 2, North RydeLink Business Park
277 Lane Cove Road
North Ryde NSW 2113

Telephone: (02) 8874 8040
Fax: (02) 8874 8050
Email: library@ransw.org.au

Library catalogue:
<http://tinyurl.com/ranswlibrary>

Library Home page:
<http://202.191.49.75/liberty3/libraryHome.do>

Opening hours:
Mon – Fri 9:00am — 3:30pm
These times vary, so please make an appointment

How do I join?
Call the library to discuss your membership requirements.

Complete the Membership Form,
sign the Responsibility Statement**
and
return to the library with payment.

Relationships Australia

Library & Information Services



Relationships Australia (NSW) Library

Who supports your staff while they are supporting clients? How do you stay up-to-date with developments in your field?

Relationships Australia (NSW) Library is one of the most comprehensive collections of resources on family and couple therapies in Australia. It is a collection every professional in the field will find useful. With over 4000 books, 65 journal titles and a collection of electronic resources and databases, our highly experienced staff are there to point you in the right direction.

RANSW Library offers a unique service to members as we will fulfil your information needs from start to finish. We conduct literature searches, access the items you need, then send these out to you by email or post. Our catalogue is available online for you to search, and we can get (almost) anything NOT held in our collection, from anywhere in Australia and beyond.

As a member of RANSW, you will have access to the following:

- Library resources (books, audiovisual materials and journal articles).
- Reference service by phone, fax, email or in person.
- Optional extras: literature searches, photocopying and other services.
- Library catalogue via the Internet.
- Current awareness service.
- Article databases (access to databases may vary according to the licence granted).

Loans	Staff / Members	Students
Total number of items	10	10
Audio Visual	2	2
Books	6 weeks	4 weeks
Audio Visual	2 weeks	2 weeks

Database Access Table	Ebsco (Athens)	Family Index (RMIT)	Alexander Press
Staff	✓	✓	✓
Students	✓	✓	✓
Members	✓	✓	
Contract trainers	✓	✓	✓
Walk-in users	✓	✓	✓

Membership and Fees

Relationships Australia (NSW) Library is completely funded by Relationships Australia (NSW) - no subsidy is received. This resource is generously being made available to professionals in the field and to other organisations. The annual subscription fees and other charges are all to cover costs, and are not for profit.

Membership Category	Includes	Fee
Individual Membership	Optional Extra - fees apply	\$100
AIRS NSW students	Optional Extra - fees apply	Nil
Corporate Membership	Optional Extra - fees apply	By negotiation

Extra Services

Service	Cost
Photocopy service per article - Includes scan, email, fax or post. Discounts apply where multiple articles are ordered together	\$10
Postage of items (per item) Discount for multiple items posted together.	\$10 first item \$12 up to 4 items
Inter Library Loan: This service is discretionary	Books \$40 Article \$22
Advanced Literature Search: All relevant databases.	\$50 per 30 min.

Please discuss your information needs with the Information Manager

Relationships Australia (NSW) Library

MEMBERSHIP

Tick your choice of category

<input checked="" type="checkbox"/>	Membership Category	Fee
	Individual Membership	\$100.00
	AIRS NSW Students	Nil
	Corporate Membership	By negotiation
	Relationships Australia NSW Staff	Nil

Yes, I would like access to Athens (gateway to databases) - the online journal articles website. (for staff, students and members of Relationships Australia only)

Responsibility Statement

**I have read the information brochure and agree to comply with the Members' Responsibilities.

Signature: _____

Date: _____

Membership Application Form

Contact Details

Name: _____

Home Address: _____

Telephone: _____

Fax: _____

Email: _____

Place of Work: _____

Work Address: _____

Telephone: _____

Fax: _____

Email: _____

Student Details (AIRS Students)

StudentCourse Name: _____

Year enrolled _____

Location _____



PAYMENT DETAILS

Please indicate method of payment:

Bankcard

Visa

Mastercard

Cheque

Account Number:

_____/_____/_____/_____

Cardholder Name: _____

Expiry Date: ____/____

Amount Paid \$ _____

Signature: _____

**Please fax, email or mail this
Membership Application Form to:**

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